

		ISSUED: <u>10/01</u> <u>2/98, 7/92 & 3/88</u>
TITLE: <u>Animal Transportation Technician</u>	SALARY	CLASS
	SCHEDULE: _____	CODE: <u>AS505</u>
UNION: <u>AFSCME</u>	SALARY	EEO
	GRADE: _____	CODE: <u>50</u>
	FLSA: <u>Non-Exempt</u>	E-CLASS: <u>AS</u>

POSITION PURPOSE

Transport a variety of laboratory animal species, equipment, supplies and materials which support research activities within an animal care facility or facilities at the University. May perform a variety of responsible and routine manual tasks incident to the care, feeding and maintenance of laboratory animals.

ESSENTIAL JOB FUNCTIONS

- Transport and deliver various laboratory animal species in accordance with established safety routines and procedures; unload shipments of laboratory animals from delivery truck; catch, restrain and handle various animal species ranging in weight from 70g.-100 lbs. Observe, monitor and report health status to clinical veterinarian, research investigator or appropriate supervisor.
- Transport and deliver a variety of medical equipment supplies and materials for medical research. Operate transport vehicles (e.g. van and/or truck) having either automatic or standard transmissions and step up storage rear end; deliver very heavy large stainless steel suspended caging feed and bedding bags and other related supplies to facility loading dock; operate mechanical equipment such as gate lift and/or push cart to move equipment and materials to appropriate locations.
- Maintain various activity logs and records. Keep animal identification and transportation records in conformance with state and federal regulations; maintain travel log and records of vehicle expenses. Perform all routine vehicle maintenance procedures and schedule all non-routine repairs; check tire pressure and fluid levels; report malfunction and/or breakdown of vehicle to appropriate personnel.
- Clean and disinfect transportation vehicle to maintain sanitary conditions. Mix chemical cleansing agents and solutions (e.g. bleach, acid cleaner and tri-quat) to sanitize and disinfect interior storage area of motor vehicle. Sweep and mop area using push broom, dry mop or wet-n-dry vacuum.
- Transport deceased animals to various locations on and off campus. Incinerate and dispose of remains accordingly. Maintain applicable records and logs.
- May provide functional supervision over laboratory animal technician assigned to assist with the delivery of laboratory animals, equipment, materials and supplies. Instruct in appropriate methods of shipping, receiving and delivery. Perform essential job functions of Laboratory Animal Technician II as assigned; provide functional supervision and assignment when overlooking a zone.

THIS DESCRIPTION IS INTENDED TO INDICATE THE KINDS OF TASKS AND LEVELS OF WORK DIFFICULTY THAT WILL BE REQUIRED OF POSITIONS THAT WILL BE GIVEN THIS TITLE AND SHALL NOT BE CONSTRUED AS DECLARING WHAT THE SPECIFIC DUTIES AND RESPONSIBILITIES OF ANY PARTICULAR POSITION SHALL BE. IT IS NOT INTENDED TO LIMIT OR IN ANY WAY MODIFY THE RIGHT OF ANY SUPERVISOR TO ASSIGN, DIRECT AND CONTROL THE WORK OF EMPLOYEES UNDER THEIR SUPERVISION. THE USE OF A PARTICULAR EXPRESSION OR ILLUSTRATION DESCRIBING DUTIES SHALL NOT BE HELD TO EXCLUDE OTHER DUTIES NOT MENTIONED THAT ARE OF SIMILAR KIND OR LEVEL OF DIFFICULTY.

- Maintain safe working conditions at all times by using equipment and supplies following appropriate safety procedures; protect against controllable fairly predictable hazards by wearing safety masks, goggles, gloves, boots and other protective clothing. Complete assignments represented by frequent handling and transporting of semi-sedentary to very heavy animal species, and other equipment and supplies. Select appropriate animal model from vendor to comply with investigator requirements.
- Will be called up to perform essential Technician II job functions as assigned, and provide functional supervision and assignment whom overlooking a zone.
- Perform related work as assigned.

MINIMUM QUALIFICATIONS

- Graduation from or presently enrolled in an accredited Animal Health Technician training program.
- State recognition as a licensed Animal Technician preferred.
- Some knowledge of shipping, receiving, delivery and transport of equipment, materials and supplies.
- Possession and maintenance of a valid Michigan Chauffeur operator's license and satisfactory driving record as determined by University policy.
- Some experience and knowledge in the care, feeding and handling of various laboratory animal species.
- Ability to handle and transport a variety of extremely light to very heavy laboratory animal species ranging in weight from 70g-100 lbs.
- Ability to perform a variety of medical procedures and treatments utilizing specialized instruments and apparatuses, e.g. syringe, thermometer, Electrocardiogram (EKG), swab, bandage, x-ray and film development techniques.
- Ability to perform routine maintenance of assigned motor vehicles.
- Ability to communicate effectively with others.
- Must obtain security clearance.
- Knowledge of National Institute of Health (NIH), the American Association of Accreditation of Laboratory Animal Care (AAALAC), the United States Department of Agriculture (USDA) and Institutional Animal Care and Use Committee (IACUC) standards and guidelines.