WAYNE STATE UNIVERSITY

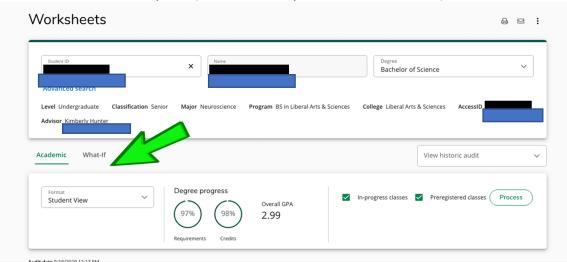# How to Perform What-If/Look Ahead Audit

AUDIT TYPES GLOSSARY:

What If Audit: The students' currently completed and in progress courses used in a different major.
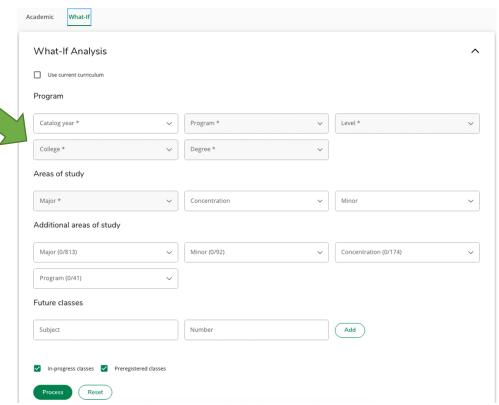
Look Ahead Audit: Allows the student to input classes they are considering taking and see how they will fit into their current major.
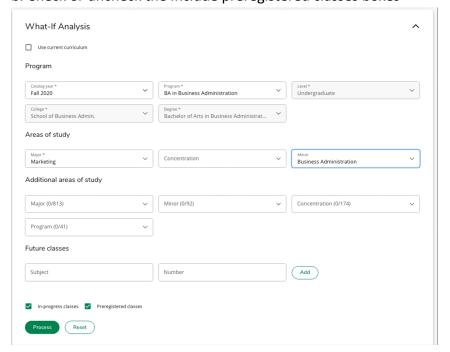
PERFORMING WHAT-IF AUDIT:

1. Start by making sure you are on the Worksheets Tab
2. Under the header section you will see What-If
3. Click on the What If option (it automatically defaults to Academic)

4. A new window will display showing the What-If/Look Ahead criteria options

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Academic   **What-If**

What-If Analysis

☐ Use current curriculum

Program

| Catalog year * | Program * | Level * |
| College * | Degree * | |

Areas of study

| Major * | Concentration | Minor |

Additional areas of study

| Major (0/813) | Minor (0/92) | Concentration (0/174) |
| Program (0/41) | | |

Future classes

| Subject | Number | Add |

☑ In-progress classes   ☑ Preregistered classes

Process   Reset

*PLEASE NOTE It is now required to select the correct College associated with the degree

5. Use the drop-down menus to select the College, Degree, Major, Concentration, Minor that you are interested in investigating as appropriate.

a. Check or uncheck the Include in-progress classes

b. Check or uncheck the Include preregistered classes boxes

What-If Analysis

☐ Use current curriculum

Program

| Catalog year * Fall 2020 | Program * BA in Business Administration | Level * Undergraduate |
| College * School of Business Admin. | Degree * Bachelor of Arts in Business Administrat... | |

Areas of study

| Major * Marketing | Concentration | Minor Business Administration |

Additional areas of study

| Major (0/813) | Minor (0/92) | Concentration (0/174) |
| Program (0/41) | | |

Future classes

| Subject | Number | Add |

☑ In-progress classes   ☑ Preregistered classes

Process   Reset

6. You can also select additional areas of study (2nd major)

7. You can also add in courses that you plan to take or are considering taking

8. Click the green Process button

9. You will then see the degree audit for the student with the selected criteria – you can view, and save this document for reference